

INSTRUCTIONS FOR COMPLETING OFFICIAL LIST

- I. **STATUTORY HOME OFFICE**: As identified with the Certificate of Authority issued by your domiciliary state.
- II. **MAIN ADMINISTRATIVE OFFICE**: Location of the company's main administrative office.
- III. **MAILING ADDRESS**: Address the company wants mail to go to if other than the Main Administrative Office address; may be a P. O. Box number and the associated zip code.
- IV. Furnish information for only the positions and addresses set out on the form. Do not alter or insert additional positions or addresses. If no one holds a position listed, indicate "NONE." This Department is to be notified promptly of any changes that occur in the positions, addresses and/or telephone numbers during the year.

U. S. MANAGER: To be completed by Alien companies only.

List all General Agents or Managers appointed in accordance with Section 27-7-1, Alabama Code. (An individual with authority to appoint other agents of said company in this state). Use additional paper if needed. Managing General Agents (MGA) required to be reported, pursuant to Section 27-6A-1, et seq. are to be listed on a separated Managing General Agents Information Reporting Form.

Service of Process Agent: The individual or company located in the state of Alabama.